

# **DURANGO INTERAGENCY TYPE II INITIAL ATTACK CREW OPERATING GUIDELINES**

**Home Dispatch Center:  
DURANGO INTERAGENCY DISPATCH CENTER**

**Effective: 03/16/2011**



**PARTICIPANTS:  
SAN JUAN PUBLIC LANDS  
MESA VERDE NATIONAL PARK  
SOUTHERN UTE AGENCY, BIA  
UTE MOUNTAIN UTE AGENCY, BIA  
COLORADO STATE FOREST SERVICE  
SOUTHWEST COLORADO COUNTIES**

## **Interagency Crew**

The San Juan Public Lands (SJPLC), Mesa Verde National Park (MVP), Southern Ute Agency BIA (SUA), Ute Mountain Ute Agency BIA (UMA), Colorado State Forest Service (CFS), and county cooperators (DRX) agree to participate in an Interagency Type II IA Handcrew. The following guidelines and components outlined in this document will be adhered to by all agencies. The crew will be listed as CRW2IA in ROSS. The crew name is: ***Durango Interagency Type II IA Hand Crew and herein after will be referred to as the crew.***

These Crew Operating Guidelines (COG) will be reviewed annually by the participating agencies to ensure compliance with their agency policies. The Durango Interagency Operations Committee and the Durango Interagency Coordinating Group will approve annually at the spring operations committee meeting.

## **Availability**

The crew will be listed as available for local, regional and national assignment from **May 8, 2011** until **September 24, 2011**. The crew will not be removed from available status without the majority consensus of agencies participating in crew components. Discussion on crew availability will occur on the Monday morning conference calls. Each responsible agency will provide information for employee availability on the crew.

## **Notification of Crew Order**

Durango Interagency Dispatch Center (DRC) will list the handcrew as available in ROSS. DRC will provide any "Heads-up" notification of a potential resource order if the Rocky Mountain Coordination Center (RMCC) has notified the dispatch centers. Participating agencies will be expected to respond at the time of an order. DRC will notify agency contacts by phone that a crew resource order has been received. Once an official resource order has been received by DRC, each unit will have 45 minutes to respond to the initial request for crew members. After 45 minutes, the crew will be filled with any available crewmember regardless of unit. Every attempt will be made to follow the Crew Boss rotation schedule, but final decisions will be made by the San Juan Public Lands Duty Officer.

## **Crew Typing**

The crew will be configured and listed in ROSS as a Type 2 IA Crew.

Standard Crew Components:

### **The following positions are to be the standard crew structure:**

- Crew Boss (1 CRWB).
  - Crew Boss Trainee (1 CRWB (T) optional).
  - Crew Foreman/Alternate Crew Boss (optional position, CRWB (Q)).
  - FFT1/ICT5 (3)
  - Sawyers (3) (*See Faller/Sawyer section*)
  - Firefighters (the balance of the remaining 19-22)
- 60% of the crew must have one season of experience.

**Agency commitments for the Durango Interagency Crew (*May be adjusted at time of dispatch*):**

Mesa Verde National Park	3
Columbine District	3
Dolores District	4
Pagosa District	3
Ute Mountain Ute Agency	2
Southern Ute Agency	2
Cooperators and/or AD's	Up to 5 cooperators or AD's may be used to fill out the crew
	19-22 (Crew Boss and Crew Boss trainees are included in the totals)

During Monday morning conference calls, each unit will give numbers and names of individuals available with the crew (See Appendix A for blank Crewmember List by Unit). Units unable to meet their crew commitment should contact Durango Dispatch Center at 970-385-1324 as soon as possible. DRC will advise the other cooperators to assist in filling remaining crew components.

**Crew Bosses**

Crew Bosses for the crew will be determined by the unit FMO's pre-season. A specific rotation will be developed by the Operations Committee pre-season. The Crew Boss rotation will be as listed on the DRC web page under Durango Resources, Durango IA CRWB rotation. The rotation will be for one week starting at 0001 every Sunday, and ending at 2400 the following Saturday. The assigned Crew Boss needs to confirm assignments within 45 minutes; otherwise, a replacement will be made. Crew Bosses will be required to find their own replacements if unable to fulfill their assigned rotation.

<b>Crew Boss Listing</b>	<b>Unit</b>	<b>Crew Boss Listing</b>	<b>Unit</b>
Robert Dodgen	DOL	Jesse Jones	PAG
Wes Gaddis	DOL	Scott Dehnisch	COL
Keith Krause	MVP	Howard Richards, Jr.	SUA
Jesse Ramirez	SUA	Rawley Holiday	UMA
Casey Rosenberg	UMA		

**Crew Boss Trainees**

Any time the crew is dispatched, an effort will be made to assign the Crew Boss Trainee listed on the rotation during the time frame in which the crew goes out. However if he/she is not available this will not prohibit the dispatching of the crew on a fire assignment.

Crew Boss and Crew Boss Trainees assigned to Durango Interagency Crew may not accept other fire assignments when deployed with the crew.

<b>Crew Boss Trainee</b>	<b>Unit</b>	<b>Crew Boss Trainee</b>	<b>Unit</b>
Brad Pietruszka	DOL	Chris Robertson	DOL
Mike Bryson	DOL	Bryce Paul	DOL
Michael Vega	COL	Kenny When	SUA
Jason Petruska	UMA	Darrel Yazzie	UMA
Mike Spink	MVP		

## Crew Boss Alternate Trainees

The following is a list of CRWB (T) individuals who, due to their duties on their home units, cannot be listed on the Crew Boss Trainee rotation, but may be available to mobilize with the Crew.

Name	Unit
Wes Crider	COL
Nate Christenson	SJIHC

## Crew Boss Rotation

Dates	Crew Boss	Crew Boss Trainee
May 8-14	Jesse Jones	Brad Pietruszka
May 15-21	Keith Krause	Bryce Paul
May 22-28	Casey Rosenberg	Chris Robertson
May 29-June 4	Scott Dehnisch	Mike Bryson
June 5-11	Jesse Ramirez	Kenny When
June 12-18	Rawley Holiday	Mike Spink
June 19-25	Robert Dodgen	Mike Vega
June 26-July 2	Wes Gaddis	Jason Petruska
July 3-9	Howard Richards	Darryl Yazzie
July 10-16	Jesse Jones	Brad Pietruszka
July 17-23	Keith Krause	Bryce Paul
July 24-30	Casey Rosenberg	Chris Robertson
July 31-August 6	Scott Dehnisch	Mike Bryson
August 7-13	Jesse Ramirez	Kenny When
August 14-20	Rawley Holiday	Mike Spink
August 21-27	Robert Dodgen	Mike Vega
August 28-September 3	Wes Gaddis	Jason Petruska
September 4-10	Howard Richards	Darryl Yazzie
September 11-17	Jesse Jones	Brad Pietruszka

## FFT1's and ICT5's (Squad Leaders)

Each crew will have 3 FFT1/ICT5's as Squad Leaders. All units are expected to supply FFT1/ICT5 qualified individuals for dispatch, as well as trainees. Final decision over squad leaders rests with the Crew Boss. Squad Leaders will be identified and documented on the crew manifest by DRC, as well as trainees.

## Fallers/Sawyers

A minimum of three fireline qualified faller/sawyers (FALA) will be assigned to each crew, and one will be carded as FALB at a minimum and have no other assigned collateral duties.

## Emergency Medical Technician (EMT)

Having an EMTB with each crew whenever possible is highly desirable, but this position is not a required component.

## **Crew Manifests**

The crew boss will supply the following information to Durango Dispatch Center on the Crew Manifest: name, position, agency & home unit, flight weight, vehicle make, and vehicle license plate number (See Appendix B for blank Crew Manifest).

## **Mobilization Time**

The crew will meet the national standard for mobilization of a Type II IA crew. This is 4 hours from time of notification by RMACC to assembly at the designated departure point.

## **Mobilization Method**

The crew will either fly or drive. Agency Owned Vehicles (AOV's) will be used, except if the crew flies, then rental vehicles are acceptable. AOV's will be drawn from a pool supplied by the cooperating units. The preferred organization for crew transportation is four six-packs and one extended cab pickup.

## **Designated Departure Point**

The crew will assemble all of its members at Durango Dispatch Center. Individual agencies may coordinate their components at other assembly points before all agencies assemble at the designated departure point. All components are expected to arrive at the departure point fire ready and ready to travel.

## **Designated Disbanding Point**

The crew will disband all of its members at the original departure point, or from most efficient location, upon return from any fire assignment. It is expected that the Crew Boss, Crew Boss Trainee and foreman will hold a formal After Action Review (AAR) with the crew. In addition, the Crew Boss, Crew Boss Trainee and foreman will meet with Unit duty officers to discuss any issues good or bad that may have occurred during the fire assignment. No individuals will be allowed to depart from this location if they are unable to return to their designated duty station before 2200. Motel rooms will be secured for those individuals for the night and then allowed to return home the following day. Each unit will designate a Chief of Party (COP) who will be responsible for notifying dispatch of their travel plans and ETA and ATA.

# **OPERATING GUIDELINES**

## **Standard Crew Equipment Requirements**

Each crew member is expected to come equipped with line gear, personal gear pack, and sleeping bag ready for fire line assignment up to 14 days (Excluding travel). Required line equipment is as follows:

Current Red Card	Headlamp with batteries	Photo ID
Standard size PG (red) bag	Fireline Pack	Sleeping bag/pad
Nomex fire shirt	Nomex pants	Fire Shelter
Tent	T-shirts, socks, underwear	Leather Gloves
Ear protection	6-1 qt. canteens (minimum)	Safety Glasses/Goggles
All leather, lace-up boots, 8" or taller with heavy lug rubber soles		

## **Line gear and personal equipment must meet the following guidelines:**

- Maximum weight for line gear and personal pack is 65 lb.
- No items are to be attached to the outside of packs
- Fire clothing and boots will be worn from point of departure to assignment during travel

1 **Radios:** Each agency will furnish its overhead personnel (Crew Boss, Crew Foreman, Crew  
2 Boss Trainee, and Squad Leaders) with programmable radios. A minimum of five radios should  
3 be taken to ensure good inter-crew communications. These radios should be programmed with  
4 the BLM work frequency of 168.350 (DRC TAC2), and should be the primary travel frequency.

5  
6 **Chainsaws:** Saws are provided for the crew from the Durango Crew cache at the time of  
7 dispatch. On assignments where the crew is being flown out from the home base, saws must be  
8 shipped to the destination (ie. UPS/FedEx). These saws will be cleaned and refurbished upon  
9 return to the cache after any fire assignment. The Crew Boss may delegate this task to any  
10 willing unit, provided the chainsaws are back in the cache within 48 hours of return from  
11 assignment.

12  
13 **Meals and Water:** Crew members are expected to pay for their own meals during travel. Upon  
14 return, travel vouchers will be filled out by their respective agencies. Before being demobed  
15 from an incident, the Crew Boss should make meal and/or lodging arrangements with incident  
16 personnel, for the time the crew is in travel status. At a minimum, the crew should be double  
17 lunched.

18  
19 **First Aid Kits:** 2 10-Person first aid kits, at a minimum, will be sent with each crew dispatched.

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21 **Hardhats:** Black hardhats are available in the Crew cache. Their use is at the Crew Boss'  
22 discretion.

## 23 24 **CREW BOSS AND CREW BOSS TRAINEE RESPONSIBILITIES**

25  
26 The Crew Boss is responsible for the management, organization, and safety of the crew from  
27 the time of dispatch until the return of the crewmembers back to their duty station.

### 28 **Crew Briefing**

29 It is mandatory that the Crew Boss and Crew Boss Trainee present a briefing to the crew prior  
30 to departure which includes:

- 31  
32  
33 • Details of the assignment.
- 34 • Logistics including transportation method and travel plans.
- 35 • Crew organization and squad assignments.
- 36 • Review supplies, line gear and equipment.
- 37 • Collection of Task Books to be evaluated.
- 38 • Confirmation that Red Cards and photo ID's are in possession by all.
- 39 • Review health and welfare issues.

### 40 **Evaluations**

41  
42 The Crew Boss is responsible for completing an evaluation of the Crew Boss Trainee and  
43 ensuring a crew evaluation is received from their fireline supervisor before leaving the incident.  
44

1 These evaluations, and copies of, will be submitted to hosting unit FMO's upon return to  
2 Durango.

3  
4 The Crew Boss Trainee will be responsible for completion of evaluations of squad leaders.

### 5 6 **Time Sheets**

7 The Crew Boss is responsible for submitting completed and signed documents for their crew  
8 throughout the duration of the assignment. Crew Time Reports and Emergency Firefighter Time  
9 Reports (OF-288) will be completed. Each individual will receive a copy of their FTR.

### 10 11 **Incident Resupply**

12 Supply numbers must be obtained prior to demobilization from an incident to replace supplies  
13 used on incidents. Durango Dispatch is available for help purchasing provided that Supply  
14 numbers are assigned from the incident.

### 15 16 **Disciplinary Action Procedures**

17 If any inappropriate behavior occurs while the crew is mobilized, it is the responsibility of the  
18 Crew Boss to take immediate steps to insure that the actions cease. If the behavior is serious  
19 enough to warrant an individual's demobilization or legal actions, DRC must be notified along  
20 with the appropriate personnel on the incident. DRC will then notify the involved cooperative  
21 agency. Specific details of the actions must be documented accordingly.

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## Durango T2IA Crewmember List By Unit

Each unit should fill out this form prior to discussion on the Monday morning conference calls. Following the call, this form is to be faxed to Durango Dispatch immediately.

1

## Appendix B

## Durango T2IA Crew Manifest

[illegible]

2

Crew flight weight must be less than 5100 pounds.